



VIVEKANANDA GLOBAL UNIVERSITY, JAIPUR

(Established by Act 11/2012 of Rajasthan Govt. Covered u/s 2 (f) of UGC Act, 1956)

NAAC
ACCREDITED
A+
UNIVERSITY

VGU/4/2023-24/969

22/08/2023

Dr. Arvind Kumar Singh
C-187, Harihar Nagar Extension
Near LBS Inter College
Indira Nagar S.O. Lucknow
Uttar Pradesh - 226016
Mob: 8564983544

Sub:- Appointment Letter for the post of Director, full time dedicated in the Centre for Distance & Online Education (CDOE), as per UGC norms.

Dear Sir,

Based on the recommendation of the Selection Committee, we are pleased to offer you the post of **Director, full time dedicated in the Centre for Distance & Online Education (CDOE)**, of the University as per UGC norms on the following terms & conditions:

1. That offer/ appointment is in the pay scale of ₹ 67,600-79,100+DA, HRA and other allowances as per norms.
2. That you will not undertake any academic course or pursue other formal studies during your employment, without prior written permission from the Competent Authority.
3. That if you wish to resign, you will have to give one month notice or surrender one month's salary in lieu of the required notice period.
4. That you will not divulge any information or knowledge gained by you during the service of the University, which may prove detrimental to the interest of the University.
5. That in all other matters not mentioned herein, you would be governed by the rules and regulations of the Trust/University in force from time to time.
6. That your services are transferable amongst all the Institutions of the trust.
7. And that at the time of joining, you will be required to produce the following certificates/documents:

- attested copies of certificates in support of your date of birth;
- qualification certificates and Experience certificates;
- three passport size photographs and;
- two reference letters from your Organization/Institute

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Please sign the enclosed duplicate copy of this appointment letter in token of your acceptance of the appointment and return it immediately, and also please note you shall have to deposit original certificates of qualification, date of birth, etc., on joining our University.

We welcome you to the University and look forward to your contribution in building an environment of professional excellence.

With best wishes,

Vivekananda Global University

Registrar

I accept this appointment on the terms and conditions mentioned therein.

Arvind Kumar Singh
22/08/2023
Signature with name & date

Copy to:-

1. Accounts office for information-n/a
2. Concerned Person
3. Guard File

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Vivekananda Global University

Sector-36, NRI Road, Jagatpura, Jaipur-303012
Accredited A+ By NAAC



JOINING REPORT

I, Dr. Arvind Kumar Singh... ^{Late} S/D/W/o Shri Sher Bahadur Singh... have
joined my duties as Director..... in CDOE.....
Department, of the University, Jaipur in the forenoon/afternoon of 09/09/2023 AM..
(dd/mm/yy).

The same may kindly be accepted.

Date: 22/08/2023

Place: VGU, Campus

Arvind Kumar Singh
22/08/2023
Signature with name

Registrar / Authorized Signatory
Date 22/8/23

Details of documents submitted:

	<u>Original</u>	<u>Photocopy</u>
1. 10 th Marksheet/Certificate		
2. 12 th Marksheet/Certificate		
3. Marksheet/Certificate of Bachelor's Degree		
4. Marksheet/Certificate of Master's Degree		
5. M.Phil./Ph. D. certificate		
6. Any other Diploma/Degree certificate		
7. Salary Certificate/Proof of past salary as claimed during interview		
8. Copy of research paper published along with list of publication.		
9. Copy of Aadhar card and PAN card		

P.T.O.